



## Acceptable Use Policy

### I. General Statement of Policy

INFINITY: Minnesota's Digital Academy offers access to online courses. If you have any questions that fall outside the information covered in this Acceptable Use Policy, contact the INFINITY director.

If you do not completely agree with this Acceptable Use Policy, discontinue the use of your account immediately and contact the INFINITY director or your instructor to cancel your account and withdraw from your course.

### II. Acceptable/Unacceptable Use

Access to INFINITY online courses will be for specific educational purposes only. Any information on the INFINITY web site is considered copyrighted materials and should be used for class purposes only. The following are prohibited uses of your INFINITY online account, and can result in immediate suspension of services:

- a. Giving others access to your account. Accounts are for the one person or business account that is registered to that name. Multiple user logins using a single login ID is not permitted (unless given special permission from INFINITY Program Administrator )
- b. Use of any program that establishes or reestablishes an unattended connection, for example, using automatic re-dialing programs or mailers that automatically download mail while you are away. Access is for interactive course use only.
- c. Transmission or receipt of obscene, abusive, or sexually explicit language or profanity.
- d. Violation of any local, state, or federal law or engagement in any type of illegal activity while logged in to INFINITY site.
- e. Access of materials, information, or files of another person or organization without permission.
- f. Violation of any applicable state, federal, or international copyright, trademark or intellectual property law or regulation, or otherwise use another person's or organization's property without prior approval or proper attribution, including unauthorized downloading or exchanging or pirated or otherwise unlawful software or copying software to or from any school district computer or INFINITY program.
- g. Using your account to provide Internet bound access to your computer. In other words, using your computer and connection as a "server" instead of as a "client". Running servers on dialup SLIP/PPP is prohibited.
- h. Engaged in any type of harassment or discrimination while using you INFINITY account including, but not limited to, sexual harassment and harassment or discrimination based upon race, gender, sexual orientation, religion, national origin, marital status, status with respect to public assistance, disability, or any

other type of harassment or discrimination prohibited by law and/or the School District policy, including your local school district policy.

- i. Engaged in any type of commercial enterprise or solicitation that is unrelated to the specific purposes and needs of the School District.
- j. Promote any political or private causes or to engage in other activities that are not related to the School District or INFINITY business.
- k. Access information advocating any type of unlawful violence, vandalism, or illegal activity, unless the user has received prior written permission from the instructor or Program Administrator.
- l. It is ILLEGAL to use pirated software. Anyone using, storing or trafficking unlicensed software on a INFINITY account will have their account terminated immediately, with NO refund.
- m. Users shall not intentionally develop programs that harass other users or infiltrate a School District computer or computing system and/or damage or alter the software components of a computer or computing system.

### **III. Property Rights/Expectation of Privacy**

Use of an INFINITY account is a privilege. INFINITY has a right to monitor its computer systems and accounts and enforce this Policy. All data, files, and communications that are created, processed, saved, or stored by or through INFINITY are the property of INFINITY.

All users are hereby notified that INFINITY can and will monitor and inspect any data, files, and communications that are created, processed, saved, or stored by or through INFINITY accounts. Any person using a INFINITY account for any reason shall have no expectation of privacy related to such use.

Respect the privacy of other users. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users, or represent themselves as another user.

### **IV. Limitation on INFINITY Liability**

Use of an INFINITY account is at user's own risk. INFINITY will not be responsible for any damage users may suffer, including, but not limited to, loss damage or unavailability of data stored or District hard drives, or servers or for delays or changes in or interruptions of service. The School District is not responsible for financial obligations arising through unauthorized use of the District's computer system.

## **V. Enforcement**

Any student who violates this policy or otherwise misuses the District computer system or INFINITY account is subject to revocation of access privileges and discipline including, but not limited to, immediate discharge, referral to law enforcement, and civil liability.

Any employee who violates this Policy or otherwise misuses the District's computer system or INFINITY account is subject to revocation of access privileges and discipline including, but not limited to, immediate discharge, referral to law enforcement, and civil liability.

The School District and/or INFINITY reserves the right to limit or remove any user's access to the District computer system or INFINITY account at any time and for any reason as the IASC Board or INFINITY Program Administrator sees fit.

## **VI. User Agreement**

Every person who uses or seeks to use a District computer system or INFINITY account must first sign an Acceptable Use Policy acknowledging that they have read this Policy and that they agree to comply with it. The written agreement signed by each user shall be kept in the student or personnel file, as applicable, for each user.